

## An Binse um Achomhairc i dtaobh Cosaint Idirnáisiúnta

### The International Protection Appeals Tribunal

# CUSTOMER SERVICE CHARTER

## QUERIES? COMPLAINTS? WE WANT YOUR FEEDBACK

The International Protection Appeals Tribunal 6/7 Hanover Street East Dublin D02 W320 Ireland.

**Phone:** +353 (0) 1 474 8400 **Freephone:** +1800 201 458

Email: info@protectionappeals.ie

### **OUR COMMITMENT TO YOU:**

- We will treat you with courtesy, fairness and respect at all times.
- We will try to reply to all queries quickly.
- We will keep our policies and information relevant and up-todate.
- We will use easy-to-understand language on our website and when writing to you.
- We will respect the privacy and confidentiality of your personal information.
- We will treat all our customers equally.

Find our

Customer Action

Plan here

#### WE ASK THAT YOU:

- Respond to requests for additional documentation as quickly as possible.
- Quote your Reference numbers when you write to us.
- Give full and accurate information when you contact us.
- Attend your hearing on time.
- Treat our staff with courtesy and respect.

### **OUR WEBSITE**

#### **WWW.PROTECTIONAPPEALS.IE**



